



## **The Crispin Ellison Bursary Award Terms & Conditions**

1. The Crispin Ellison Bursary Award has been set up to support individuals currently working or volunteering in the charity sector looking to further their professional development, by providing funding to complete a CiCLA qualification.
2. The Crispin Ellison Bursary Award is able to award a limited number of bursaries for completion of the ILM CiCLA qualification. The bursary will also cover the costs of the first year of membership of the ILM as you are required to be a member of the ILM to complete the course. For more information about the CiCLA qualification, please visit

<http://legacymanagement.org.uk/education/qualifications/cicla-faq/>

These bursary awards are based on an assessment of the Individual's experience, performance and potential. Bursaries will only be awarded to individuals who, in the opinion of the award panel, will benefit from the qualification and who will use it to contribute to their organisation and its causes.

3. The decision whether to award a bursary is at the discretion of the award panel and is not subject to appeal. Applications should be made as early as possible and applicants should recognise that not all applications will be successful.
4. The bursary will be payable directly to the ILM once the relevant CiCLA course has been booked.
5. Bursaries are awarded to individual students booking on to the CiCLA course; bursaries are non-transferrable and cannot be used to fund any other training.
6. Applications will only be considered for Crispin Ellison Bursary award if:

Applicants are employed / volunteering in a charity.

Applicants agree to attend an event where the award will be presented to the successful candidate if required.

Applicants are willing to write a post qualification article regarding their experience.



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7. Only individuals working or volunteering for charities are eligible to apply for the Crispin Ellison Bursary Award and the priority will be given to those individuals working for smaller charities.
8. The Crispin Ellison bursary award must be repaid in full if the applicant does not complete the CiCLA qualification.
9. Any extra costs incurred (such as attending optional revision classes for levels 2 and 3/ other courses on the ILM training programme) are to be covered by the individual.
10. Applicants must commit to completing the first module within 12 months of receiving the bursary award.
11. How to Apply

The closing date for applications is 5pm on 1<sup>st</sup> March 2018. Any applications received after this date will be deemed ineligible.

Application details will be available on our website

[www.legacy-link.co.uk/bursary](http://www.legacy-link.co.uk/bursary)

from 8th January 2018.

Applicants will be required to apply via email and attach a copy of their CV. Applicants will also be required to provide 2 referees who can be contacted for a supporting statement if the applicant is shortlisted.

If unable to apply online, please post one signed original copy of your entire application to:

Legacy Link  
60 Kirkgate  
Leeds  
LS25 6BL

It is important that we are informed of any change of circumstances that affects the application you have submitted to us (for example, change of role, receiving



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funding elsewhere, etc) as soon as possible. Please email [ashley@legacy-link.co.uk](mailto:ashley@legacy-link.co.uk) with details of the change(s).

## 12. Adjudication Process

All applications will be judged by a selection panel. A shortlist will be drawn up and supporting statements will be collected from the referees of all shortlisted applicants.

The decision of the selection panel is final.

All applicants will be informed of the outcome of their application by email in May 2018.